

**School of Engineering  
Instructional Workload Policy  
Effective Spring 2009**

In the School of Engineering, Instructional Workload is calculated as follows:

**I. Instructional Workload Course**

- A. Regularly scheduled course with one (1) hour lecture: 0.5
- B. Regularly scheduled course with two (2) hour lecture: 0.75
- C. Regularly scheduled course with three (3) to four (4) hour lecture: 1.0
- D. Laboratory Lecture for Regularly Scheduled course: 0.25

**II. Course Equivalencies**

- A. Lecturer delivers up to three (3) hours supplementary activity: 0.25
- B. Lecturer delivers up to six (6) hours supplementary activity: 0.5

**III. Other Equivalencies**

- A. Courses taught by multiple instructors receive the standard course equivalency with the effort distributed equally between the course instructors unless otherwise agreed upon by the Dean.
- B. Grading lab books and exams associated with assignment in sections: 0.25
- C. New course development may earn a maximum equivalency of: 1.0  
Effort will be determined by the Dean and/or appropriate committee.